



Oakwood Community Pre-School Newsletter 11th September 2020



Dear Parent/Carers,

WELCOME!

We would like to welcome our new and current families to Oakwood Community Pre-school!

COVID-19 PROCEDURES

We would like to thank everyone for their patience and understanding in light of the Covid-19 epidemic that has disrupted all our daily lives for the past few months. We are working hard to adapt to the new 'normal' and are constantly reviewing and updating our procedures to ensure we are adhering to Government guidelines and keeping our children, parents and staff safe.

DROP OFF / PICK UP PROCEDURES

To help with social distancing and avoid congestion during our busiest times, our gate will be open at 8:55am and you are invited to bring your children to pre-school anytime between 9am and 9:20am. If you feel you need a longer handover with your child at the door, please arrive slightly later (9:15am).

In the afternoon the gate will be open at 2:55pm to enable you to collect between 3pm and 3:05pm.

ENTERING PRE-SCHOOL

We would ask you to form a socially distanced queue at the ramp, leaving room at the entrance door for children to enter. If your child is hesitant to come in please move down the steps away from the entrance to allow others in before you.

On your way in to pre-school in the morning, please do not allow your children to touch or play with the outside equipment as we need to wash all the children's hands before any pre-school equipment is used.

TERM DATES 2020-21

Monday 7th September to Friday 23rd October 2020 – First half Autumn Term 2020

Monday 26th to Friday 30th October 2020 – HALF TERM (no pre-school)

Monday 2nd November to Friday 18th December 2020 – Second half Autumn Term 2020

Monday 21st December 2020 to Friday 1st January 2021 – CHRISTMAS HOLIDAYS (no pre-school)

Monday 4th January to Friday 12th February 2021 – First half Spring Term 2021

Monday 15th to Friday 19th February 2021 - HALF TERM (no pre-school)

Monday 22nd February to Thursday 1st April 2021 – Second half Spring Term 2021

Friday 2nd to Friday 16th April 2021 – EASTER HOLIDAYS (no Pre-school)

Monday 19th April to Friday 28th May 2021 – First half Summer Term 2021

Monday 3rd May 2021 – BANK HOLIDAY (no pre-school)

Monday 31st May to Friday 4th June 2021 – HALF TERM (no pre-school)

Monday 7th June to Friday 16th July 2021 – Second Half Summer Term 2021

Please note that we will be open on school INSET days.

INVOICES

Invoices for this term will be emailed out to parents this week and an additional paper copy will come home with your children. You are welcome to pay this either in full or half termly in advance or in weekly/monthly instalments. Please contact the pre-school office if you need to discuss payment of your invoice. Thank you.

STAFF CONTACT

Please feel free to wait behind at the end of a session if you would like to discuss your child with their key carer or other member of staff; we are available at the end of each day for this purpose. If there are any concerns or incidents that happen during the day at pre-school, Caroline will always contact you to let you know.

LISA PYGOTT & ROSIE (assistance dog)

We are pleased to confirm that Lisa and Rosie will be visiting us on a Wednesday morning this year to spend time with the children.

MUSIC WITH JOHN

Our weekly music sessions with John will be continuing again this year; please see our facebook page if you're not familiar with John. These sessions will take place outside and will be on different days each week so all the children have the opportunity to take part.

WHATSAPP GROUP MESSAGING

This group will be set up by next week to keep parents updated about what is happening at pre-school; please note this number is not monitored during the day so urgent or important messages should not be sent via this method. If you do wish to message pre-school about anything contained on the WhatsApp group, please send a personal message to Caroline rather than the whole group.

ABSENCE REPORTING

Please report any absence to the pre-school office as soon as possible in the morning, either via email or office phone: 01252 845924. There is a messaging service available on the phone so you can call out of hours if you would like to leave a message.

GATES

The gate connecting pre-school and Oakwood Infant school will now be open in the mornings, however, this gate will not be open until 3:10pm in the afternoon so you will need to pick up by 3:05pm via the St. John's Road entrance.

SNACKS

In light of COVID-19, we are changing fruit provision at pre-school. From next week, we would ask that children please bring their own fresh fruit or vegetable snack in an accessible pot in their rucksack or lunchbox. Please contact Caroline if you wish to discuss this further.

CLOTHING

Please ensure your child has spare clothes at pre-school due to water play being available and have access to a warm / waterproof layer to ensure they are able to play outside as the weather can be very changeable at this time of year.

Thank you to everyone for their understanding during this transition time with Covid-19; we really appreciate your support and are amazed at how well the children are adapting.